

Eastlake High School PTSA

2.8.88

Membership Meeting Minutes

September 25, 2019

Call to Order: Co-President Jen O'Donnell called the meeting to order at 6:04 p.m.

Minutes and Correspondence: The May 2019 minutes were approved and moved into record.

Financial Report: Leanne Brodzinski reviewed 3 budget reports. The fiscal year ends in June. Last year, PTSA raised \$8,174.11 over target. Expenses were less than thought so there was a large carry over. There has been income from bazaar and pass the hat and not a lot of costs yet. The reconciliation report shows a balance of \$45,313.05 in August, \$41,749.48 in July and \$37,288.49 in June. There will be a plan to distribute the money this year.

New Business

Mission and Goals: Jen O'Donnell reviewed mission and goals. The only change was to change wording from baccalaureate to convocation.

Motion 1: Approve the mission and goals set for 2019-2020. The motion was seconded and approved.

Standing Rules: Jen O'Donnell presented changes to standing rules. There have been two changes. The first change is to #17 convocation has been changed from an appointed to committee chair position. The second change is #26 under finances. "During time of financial review any person authorized to sign on PTSA

bank accounts shall be can be available to the committee by phone but will not be physically present at the review."

Motion 2: Approve the new standing rules for 2019-2020 year. The motion was seconded and approved.

End of Year Financial Review: Nikki Balt presented information on the end of year financial review. This is a long process completed with Bobbi Conti and D.C. Woodall. Recommendations were made which were all relatively minor things. Some recommendations had to do with signatures and updating contract with school.

Motion 3: Approve the end of the year financial review as presented. The motion was seconded and approved.

New Budget Line Item: Nikki Balt discussed an idea Principal Bede had to recognize teachers. Principal Bede stated that the idea is to recognize work being done in the classroom that incorporates the school's mission of building character and developing the WSPS community. The creation of a nomination form and recognition strategy will involve student input through the Student Senate. Teachers will be rewarded with gift cards from the PTSA.

Motion 4: Add a budget line item for \$500 for staff recognition. The motion was seconded and approved.

Budget Approval:

Leanne discussed budget. There are many items in the budget such as senior send-off and convocation that go right to end of school year.

Motion 5: Move to approve the 2019-2020 budget as presented. The motion was seconded and approved.

Open Board Positions: Jen reported open board positions. Due to a board member relocating there is an open position for Co-VP Ways and Means. There are openings for Legislative Advocate and Senior Convocation Co-Chairs. Responsibilities for these positions can be found on the PTSA website <http://ehsptsa.org/Page/Pta/Recruiting>

Motion 6: Move to approve the appointed Board Members as presented. The motion was seconded and approved.

Adjournment: Jen O'Donnell adjourned the meeting at 6:29 p.m.

The meeting was followed by Wolf Chat with Principal Bede and then at 7 pm Curriculum Night began.

Respectfully Submitted,

Brenda Adrian, EHS PTSA Secretary